

WAREHOUSE SAFETY CHECKLIST

NAME: _____
LOCATION: _____
DATE: _____

YES NO

AISLES

- | | | |
|-------|-------|--|
| _____ | _____ | 1. Are aisles properly marked? |
| _____ | _____ | 2. Do you maintain the standard width of aisles? |
| _____ | _____ | 3. Are aisles clear of obstructions? |
| _____ | _____ | 4. Do you maintain cleanliness? |
| _____ | _____ | 5. Is there adequate housekeeping? |
| _____ | _____ | 6. Is there adequate drainage? |
| _____ | _____ | 7. Are floors and surfaces clean and free of obstruction and slippery materials? |

STAIRS

- | | | |
|-------|-------|--|
| _____ | _____ | 1. Are stair railings height 30"-34" above surface? |
| _____ | _____ | 2. Are hand rail provided on stairs with 4 or more risers? |
| _____ | _____ | 3. Are risers in proper and uniform height? |
| _____ | _____ | 4. Are standard railings provided on stairway floor opening? |
| _____ | _____ | 5. Are railings in place and secured? |

EXITS

- | | | |
|-------|-------|--|
| _____ | _____ | 1. Are there enough building exits? |
| _____ | _____ | 2. Are there signs posted on exits? |
| _____ | _____ | 3. Are there power supplies for emergency use? |
| _____ | _____ | 4. Are exit signs and hallways well lighted and in proper standards? |
| _____ | _____ | 5. Are exits unlocked? |

LADDERS

- | | | |
|-------|-------|--|
| _____ | _____ | 1. Are fixed ladders enclosed with cage or basket guard? |
| _____ | _____ | 2. Are ladders equipped with safety shoes? |



- ___ ___ 3. Are there no splinters or sharp edges on ladders?
- ___ ___ 4. Are step ladders no longer than 20'?
- ___ ___ 5. Can scaffolding support the maximum intended load safely?

AIR EMISSIONS

- ___ ___ 1. Are warning signs posted in areas where carbon monoxide might be present?

POSTINGS

- ___ ___ 1. Is the poster of OSHA 2203 posted properly?
- ___ ___ 2. Is the poster of EEOC's American with Disabilities posted properly?
- ___ ___ 3. During February, do you post the injury and illness reporting form?
- ___ ___ 4. Do areas where OSHA violations occurred display the citation?

WORK ENVIRONMENT

- ___ ___ 1. Is lighting adequate in all work areas?
- ___ ___ 2. Are acceptable noise levels maintained?
- ___ ___ 3. Are exhaust stacks and air intakes located away from potential sources of contamination?

MATERIAL HANDLING

- ___ ___ 1. Is there safe clearance from equipment?
- ___ ___ 2. Are passages marked and clear of obstruction?
- ___ ___ 3. Is daily inspection maintained for mechanical equipments or vehicles?
- ___ ___ 4. Are vehicles inspected/turned on-off before and after use/loading?
- ___ ___ 5. Are materials stored securely and are they in stable condition?
- ___ ___ 6. Are bridge plates used for vehicles and docks operation?
- ___ ___ 7. Are movements of trucks and trailers secured during operations?



FIRE PROTECTION

- 1. Are fire extinguishers accessible?
- 2. Are fire extinguishers in good condition and inspected regularly?
- 3. Are emergency numbers posted on the phone?
- 4. Is there an adequate amount of containers for flammable materials, rags and waste disposal?
- 5. Do sprinkler heads have a clearance of 18"?

PERSONAL PROTECTIVE EQUIPMENT

- 1. Are hard hats provided and worn when necessary?
- 2. Are hard hats in good condition?
- 3. Is foot protection provided when necessary?