**WAREHOUSE SAFETY CHECKLIST**

**NAME:              \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**LOCATION:     \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  
**DATE:               \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**YES      NO**   
                           **AISLES**

\_\_\_\_    \_\_\_\_   1. Are aisles properly marked?  
\_\_\_\_    \_\_\_\_   2. Do you maintain the standard width of aisles?  
\_\_\_\_    \_\_\_\_   3. Are aisles clear of obstructions?  
\_\_\_\_    \_\_\_\_   4. Do you maintain cleanliness?  
\_\_\_\_    \_\_\_\_   5. Is there adequate housekeeping?  
\_\_\_\_    \_\_\_\_   6. Is there adequate drainage?  
\_\_\_\_    \_\_\_\_   7. Are floors and surfaces clean and free of obstruction and slippery materials?

**STAIRS**

\_\_\_\_    \_\_\_\_   1. Are stair railings height 30”-34” above surface?  
\_\_\_\_    \_\_\_\_   2. Are hand rail provided on stairs with 4 or more risers?  
\_\_\_\_    \_\_\_\_   3. Are risers in proper and uniform height?  
\_\_\_\_    \_\_\_\_   4. Are standard railings provided on stairway floor opening?

\_\_\_\_    \_\_\_\_   5. Are railings in place and secured?

                          **EXITS**  
  
\_\_\_\_    \_\_\_\_   1. Are there enough building exits?  
\_\_\_\_    \_\_\_\_   2. Are there signs posted on exits?  
\_\_\_\_    \_\_\_\_   3. Are there power supplies for emergency use?  
\_\_\_\_    \_\_\_\_   4. Are exit signs and hallways well lighted and in proper standards?  
\_\_\_\_    \_\_\_\_   5. Are exits unlocked?  
  
                           **LADDERS**  
  
\_\_\_\_    \_\_\_\_   1. Are fixed ladders enclosed with cage or basket guard?  
\_\_\_\_    \_\_\_\_   2. Are ladders equipped with safety shoes?  
\_\_\_\_    \_\_\_\_   3. Are there no splinters or sharp edges on ladders?  
\_\_\_\_    \_\_\_\_   4. Are step ladders no longer than 20’?  
\_\_\_\_    \_\_\_\_   5. Can scaffolding support the maximum intended load safely?

**AIR EMISSIONS**

\_\_\_\_    \_\_\_\_   1. Are warning signs posted in areas where carbon monoxide might be present?

**POSTINGS**

\_\_\_\_    \_\_\_\_   1. Is the poster of OSHA 2203 posted properly?  
\_\_\_\_    \_\_\_\_   2. Is the poster of EEOC’s American with Disabilities posted properly?        
\_\_\_\_    \_\_\_\_   3. During February, do you post the injury and illness reporting form?  
\_\_\_\_    \_\_\_\_   4. Do areas where OSHA violations occurred display the citation?  
  
                       **WORK ENVIRONMENT**  
  
\_\_\_\_    \_\_\_\_   1. Is lighting adequate in all work areas?  
\_\_\_\_    \_\_\_\_   2. Are acceptable noise levels maintained?  
\_\_\_\_    \_\_\_\_   3. Are exhaust stacks and air intakes located away from potential sources of contamination?  
  
**MATERIAL HANDLING**   
  
\_\_\_\_    \_\_\_\_   1. Is there safe clearance from equipment?  
\_\_\_\_    \_\_\_\_   2. Are passages marked and clear of obstruction?  
\_\_\_\_    \_\_\_\_   3. Is daily inspection maintained for mechanical equipments or vehicles?  
\_\_\_\_    \_\_\_\_   4. Are vehicles inspected/turned on-off before and after use/loading?  
\_\_\_\_    \_\_\_\_   5. Are materials stored securely and are they in stable condition?  
\_\_\_\_    \_\_\_\_   6. Are bridge plates used for vehicles and docks operation?  
\_\_\_\_    \_\_\_\_   7. Are movements of trucks and trailers secured during operations?  
  
**FIRE PROTECTION**   
  
\_\_\_\_    \_\_\_\_   1. Are fire extinguishers accessible?  
\_\_\_\_    \_\_\_\_   2. Are fire extinguishers in good condition and inspected regularly?  
\_\_\_\_    \_\_\_\_   3. Are emergency numbers posted on the phone?  
\_\_\_\_    \_\_\_\_   4. Is there and adequate amount of containers for flammable materials, rags and waste disposal?  
\_\_\_\_    \_\_\_\_   5. Do sprinkler heads have a clearance of 18”?  
  
                           **PERSONAL PROTECTIVE EQUIPMENT**   
  
\_\_\_\_    \_\_\_\_   1. Are hard hats provided and worn when necessary?  
\_\_\_\_    \_\_\_\_   2. Are hard hats in good condition?  
\_\_\_\_    \_\_\_\_   3. Is foot protection provided when necessary?