

## MONTHLY FIRE EXTINGUISHER CHECKLIST

The following items shall be checked on all fire extinguishers at the facility and documented. If there is a fire extinguisher on site that does not pass the monthly inspection, notify the safety department immediately.

### Interior Extinguishers:

- Mounted in an easily accessible place, no debris or material stacked in front of it.
- Safety pin is in place and intact. Nothing else should be used in place of the pin.
- Label is clear and extinguisher type and instructions can be read easily.
- Handle is intact and not bent or broken.
- Pressure gauge is in the green and is not damaged or showing "recharge"
- Discharge hoses/nozzle is in good shape and not clogged, cracked, or broken
- Extinguisher was turned upside down at least three times (shaken)

### Exterior Extinguishers:

- Discharge Hose/nozzle is in good shape and not clogged, cracked, or broken
- It is mounted in an easily accessible area, with nothing stacked around it.
- Safety Pin is in place and not damaged.
- Pressure gauge is in the green and not damaged or showing "recharge"
- Label is readable and displays the type of extinguisher and the instructions for use.
- It is not rusty, or has any type of corrosion build up.
- Extinguisher was turned upside down at least three times. (Shaken)
- The location of the extinguisher is easily identifiable. (signs)

MONTHLY FIRE EXTINGUISHER INSPECTION RECORD

(Record all deficiencies on the monthly plant inspection to be turned into the Safety Department)

<p><b><u>January</u></b> - _____ INITIAL</p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>February</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>March</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>April</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>
<p><b><u>May</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>June</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>July</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>August</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>
<p><b><u>September</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>October</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>November</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>	<p><b><u>December</u></b></p> <p>Total # of Extinguishers onsite: _____</p> <p>All have been inspected: YES NO</p> <p>All passed inspection: YES NO</p> <p># Did not pass: _____</p> <p>Notified Safety Dept. YES NO</p>